Asbestos Project Annual Notification	State of Maine Department of Environmental Protection Lead & Asbestos Hazard Prevention Program 17 State House Station, Augusta, ME 04333 TEL (207) 287-7688 Email: ALNotifications.DEP@maine.gov	**FORM A** Page 1 of 1 Revised 2023

1. Reporting Calendar Year	**2. Facility Code** (assigned by MDEP)	**3. Facility Type (description)**

4. Notification Submitted by			**5. Facility Location**		
Name			Facility Name		
Company			Mailing Address		
Mailing Address			Physical Address		
City	State	Zip	Contact		
TEL	FAX		City	State	Zip
			TEL	FAX	

Information to be included with this notification

To be considered valid and complete, this annual facility notification form must be completely filled out and the following information must be included: **(Facilities with an approved annual facility notification on file with the Department from the previous calendar year, need only submit changes, if any, in the items listed below.)**

1. A facility diagram including all buildings in which asbestos abatement projects may take place.
2. A description of written method to be used to communicate project dates to the Department at least 24 hours prior to the start of each project.
3. A description of the facility's standard operating procedure to ensure that 10-day notification is provided to the Department for any project impacting at least 160 square feet or 260 linear feet that is not an emergency as defined in MDEP statutes and regulations.
4. A description of the method or copy of the form that will be sent to the Department quarterly which compiles a list of all projects completed and payment of corresponding fees.
5. A description of the method(s) that will be used to ensure that non-standard work practices are not implemented prior to receipt of Department approval. To obtain annual approval for non-standard work practices, submit "Request for Non-Standard Work Practices" (Form N, page 5) with this notification.

☐ **No changes from last calendar year, approved annual facility notification on file with the Department**

Please note that you must still notify the Department of each asbestos abatement project conducted in your facility using the MDEP's "Asbestos Project Notification Form N". This includes projects conducted under the Annual Facility Notification program (involves less than 160 square feet or 260 linear feet of asbestos-containing material necessitated by the need to repair or perform maintenance on facility equipment) that require 24-hour notification, asbestos abatement projects involving at least 160 square feet or 260 linear feet of asbestos-containing material that require 10-day notification, and emergency projects.

A facility that has filed an annual notification with the Department can opt to pay its notification fees at the time notification is submitted or on a quarterly basis. If you have questions on fee payment, please contact Sandy Moody at 287-7751.

Certification	**MDEP USE ONLY**
I certify that to the best of my knowledge, the information contained in this notification is true and accurate and that this facility has an up-to-date Operations & Maintenance Plan that includes procedures for the proper notification and removal of asbestos containing materials.	Postmark _____ Date Received _____ Notification Complete _____ Additional Information Required _____
_____ Signature Date	